



MONTHLY REPORT
By
Executive Director Don Williams & Staff

June 2002

INTRODUCTION:

The lazy days of summer are upon us and the Commission is settling into its second operational year. There are two important items of which to take note. First, the number of complaints filed this year as compared to this time last year is down. Second, the commissioners are reviewing their Policies and Procedures and By-Laws to see what changes should be made. Another item of note is that our new City Manager, George Carvalho, is scheduled to attend our July regular monthly meeting, which will be held on Monday, July 29, 2002.

CASE REDUCTION:

The number of cases filed with either the CPRC or RPD this year is down compared to the number of cases filed during the same period last year. There were 66 cases filed as of June 30, 2002 compared to 102 cases filed for the same time period in 2001.

POLICY AND PROCEDURE AND BY-LAW UPDATE:

A subcommittee, headed by Vice-Chairman Mike Gardner, is reviewing the current Policies and Procedures and By-Laws to see what changes they would recommend. The procedure for making the changes will be similar to the procedure that was used to adopt the original P&P in that proposed changes would be published and there will be a period for public comment. There are no plans to ask the City Council to make changes to the existing ordinance.

OUTREACH:

In June, the Executive Director and various commissioners attended the Boards and Commissions Reception and the Detective Doug Jacobs' Playground Dedication. Also the new brochures are in and are being distributed.

WORKLOAD:

Cases Received

Lodged*	Filed/CPRC	Filed/P.D.
0	1	12

* A complaint is considered Lodged when a citizen makes the complaint to the CPRC and is filed when they actually submit the completed complaint form.

Case Dispositions

Cases Reviewed	Inquiries	Administratively Closed **
14	0	5

** Complainants are given 30 days to return the paperwork before a closure letter is sent. The closure letter advises the complainants that the case will be re-opened if they submit the completed paperwork before the 6-month deadline.

Allegations

U/F	Disc/SH	IDF	ISS	FA	FR	CC	MC
3	3	0	0	1	0	2	28

U/F = Use of Force, Disc/SH = Discrimination/Sexual Harassment, IDF = Improper Discharge of Firearms, ISS = Illegal Search or Seizure, FA = False Arrest, FR = False Reporting, CC = Criminal Conduct, MC = Misconduct

Findings

Unfounded	Exonerated	Not Sustained	Sustained	Misconduct Noted
22	14	10	1	0

Referrals

Personnel Complaints	Service Complaints
0	0

Policy Recommendations

There were 0 policy recommendations made by the Commission for the month of June '02.